**Toulon Public Library District**

**Board of Trustees Meeting**

**May 8, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:07 p.m. Judy Beamer,

Melanie Boudreau, Roberta Cinnamon, Jan Curry,Jennifer Nutzhorn,Pat Brown and Director Michael Baumann were present. Mark Wilson were absent.

**Approval of Agenda:**  Pat made a motion to approve the agenda. Melanie seconded the motion; motion passed unanimously.

**REPORTS**

**Secretary:** Jennifermade a motion to accept the secretary’s report from the March 13,2017 meeting. Jan seconded the

motion; motion passed unanimously.

**Correspondence:**

**Treasurer:**  Roberta made a motion to accept the treasurer’s report and pay the bills. Pat seconded the motion; motion passed unanimously with a roll call vote.

**Director:** Jan made a motion accept the Director’s Report. Roberta seconded the motion; motion passed unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Non-Resident Fee Card: 2017 Fee Minimum $180.00:** Patmade a motion to approve the non-resident fee card ($180.00). Melanie seconded the motion; motion passed unanimously with a roll call vote.

**Personnel Policy:**  Jennifer made a motion to adopt a policy allowing the banking 2 additional weeks of personal leave for an employee with 20+ years of service. Jan seconded the motion; motion passed unanimously.

**Camera Policy:** Patmade a motion to adopt the camera policy. Roberta seconded the motion; motion passed unanimously with a roll call vote.

**Working Budget/Wages:** Melaniemade a motion to adopt the working budget/wages. Jan seconded the motion; motion passed unanimously.

**Summer Reading:** Michael is going to talk to the Toulon Super Valu about sandwiches.

**FY2018 Auditor Contract Irwin Co. Kewanee:** Jan made a motion to renew the Auditor Contract with Irwin Co. Roberta seconded the motion; motion passed unanimously.

**Summer Reading Kick-off is June 2, 2017 program: 4:00 – 6:00 - food served at 5:00**

**ADJOURNMENT**

Roberta made a motion to adjourn the meeting. Pat seconded the motion; motion passed. The meeting adjourned at 8:00 p.m.

The date for the next regular meeting is June 12, 2017 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary